

# Chattooga County Schools

33 Middle School Road  
Summerville, Georgia 30747  
706-857-3447  
706-857-3440 fax

Jared Hosmer, Superintendent  
Jeff Martin, Asst. Superintendent/Federal Programs  
Michelle Helie, Chief Academic Officer  
Jeremy Heathcock, Special Education Director

Board Members  
Eddie Elsberry, Chairman  
Brad Hayes, Vice Chairman  
Lynn Hall  
B.J. Montgomery  
Spencer Hogg

---

## Chattooga County Schools Complaint Procedure

Public complaints/concerns to the Chattooga County Board of Education by advisory groups, parents, teachers, or other concerned organization or individuals shall be made in the following manner:

1. The complainant shall file the complaint/concern in writing with the Chattooga County Board of Education through the Superintendent.
2. The complaint shall include the names and addresses of the person(s) or organization(s) initiating the complaint/concern as well as a complete description of any alleged violations.

At the next regularly scheduled Chattooga County Board of Education meeting, a hearing will be conducted providing an opportunity for the complainant or the complainant's representative, or both, to present evidence, including an opportunity to question all parties involved. The Board will issue a decision in writing to all parties concerned within thirty (30) days of the filing of the complaint.

The complainant has the right to appeal the final decision of the Chattooga County Board of Education within thirty (30) days after receipt of the written decision. The appeal shall be addressed to the State Superintendent of Schools in writing, and shall include a copy of the original complaint/concern with the unresolved items clearly stated.

## Expect Success

The Chattooga County School District does not discriminate on the basis of race, color, religion, sex, national origin, age, or disability in its programs, activities, or employment practices.