



Menlo Elementary School Counseling Annual Plan

2022-2023

Mission Statement

The mission of the Chattooga County School's comprehensive counseling program is to enhance educational performance by providing all students access to a comprehensive school counseling program that advocates for the academic, career, and social/emotional mindset necessary to become lifelong learners who are college and career ready. The mission of the professional school counselor will be supported and strengthened by collaboration with teachers, staff, administration, parents, and community advocates.

Vision Statement

The vision of the Chattooga County Schools' comprehensive school counseling program is to help students to exceed expectations in academic achievement and develop positive life skills allowing them to become world-class leaders and collaborators who will make a positive difference in society.

School Counselor Beliefs

- All students can achieve a high level of personal success and have dignity and worth.
- All students should have access to a professional school counselor as well as a comprehensive school counseling program.
- The school counseling program will focus on primary prevention and counselors will advocate for all students.
- Professional school counselors will use data analysis to inform counseling program development and will actively monitor student results.
- All professional school counselors will abide by the ethical guidelines of the **American School Counselors Association** and the **Georgia Professional Standards Commission**.
- All students' ethnic, cultural, and racial differences are accepted in the design and delivery of school counseling services.

Pre-K—5th Grade School Counselor's Annual Calendar

Curriculum

Individual Planning

Responsive Services

System Support

Direct Services

Direct Services

Direct Services

Indirect Services

	Direct Services	Direct Services	Direct Services	Indirect Services
August	Character Classroom Lessons: <ul style="list-style-type: none"> Pre-K –1st—Meet the Counselor 2nd-4th grade—Respect (PS: A2) 5th grade—Keys to a Successful year (A:A1, A2, A3) TBRI lessons (taught by teachers) Second step lessons 	<ul style="list-style-type: none"> Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) 	<ul style="list-style-type: none"> Crisis counseling Individual counseling 3rd-5th grade leadership team and field trip 	<ul style="list-style-type: none"> Data Analysis (needs assessment) Student support Parent education Referrals (for counseling/other supports) School Leadership Team School Counseling Advisory meeting PTO/Open House Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands TKES
September	Character Classroom Lessons: <ul style="list-style-type: none"> Pre-K –1st—Listening (PS:A2) 2nd-4th grade—Responsibility (PS: A1, A3) 5th grade—Executive functioning escape room (A: A1, A2, A3) Second Step Lessons Career Lessons K-5th (C: A1, A2, B1, B2, C1, C2) Vape lesson—Z. White on Sept 27 -28th (5th only) 	<ul style="list-style-type: none"> Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) 	<ul style="list-style-type: none"> Crisis counseling Individual counseling Group Counseling –based on needs assessment Group for students with incarcerated parents 3rd-5th grade leadership team Nurture Groups Base Education 	<ul style="list-style-type: none"> Data Analysis Student support Parent education Referrals (for counseling/other supports) School Leadership Team PTO Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands
October	Character Classroom Lessons: <ul style="list-style-type: none"> Pre-K –1st—Being Helpful (PS: A2) 2nd-4th—Self Control (PS: A1) 5th grade-Hope Builders (PS: C1) Second Step Lessons Good Touch/Bad Touch Lesson/ Shannon Bond (PS: C1) Red Ribbon Week 	<ul style="list-style-type: none"> Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) 	<ul style="list-style-type: none"> Crisis counseling Individual counseling Group Counseling -based on needs assessment Group for students with incarcerated parents 3rd –5th grade leadership team Nurture Groups Base Education 	<ul style="list-style-type: none"> Data Analysis Student support Parent education Referrals (for counseling/other supports) School Leadership Team PTO Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands

Pre-K—5th Grade School Counselor's Annual Calendar

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	Curriculum Direct Services	Individual Planning Direct Services	Responsive Services Direct Services	System Support Indirect Services
November	Character Classroom Lessons: <ul style="list-style-type: none"> Pre-K –1st—Team Work (A: A3, PS: A1) 2nd-4th grade—Growth Mindset (A: A1, A2, A3, PS: A1) 5th grade— cyber bullying awareness (PS: A1, A2, B1, C1) Second Step Lessons 	<ul style="list-style-type: none"> Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) 	<ul style="list-style-type: none"> Crisis counseling Individual counseling Group counseling—based on needs assessment 3rd-5th grade leadership team Nurture Groups Base Education 	<ul style="list-style-type: none"> Data Analysis Student support Parent education Referrals (for counseling/other supports) School Leadership Team PTO Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands Health Survey
December	Character Classroom Lessons: <ul style="list-style-type: none"> Pre-K –1st—Empathy (PS: A2) 2nd-4th grade—Honesty (PS: A1) 5th grade— conflict resolution escape room (PS: B1) Second Step Lessons 	<ul style="list-style-type: none"> Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) 	<ul style="list-style-type: none"> Crisis counseling Individual counseling Group Counseling –based on needs assessment 3rd-5th grade leadership team Nurture Groups Base Education 	<ul style="list-style-type: none"> Data Analysis Student support Parent education Referrals (for counseling/other supports) School Leadership Team PTO Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands
January	Character Classroom Lessons: <ul style="list-style-type: none"> Pre-K –1st—Compassion (PS: A2) 2nd-4th grade—Conflict Resolution (PS: B1) 5th grade—Coping Skills escape room (PS: C1) Second Step Lessons 	<ul style="list-style-type: none"> Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) 	<ul style="list-style-type: none"> Crisis counseling Individual counseling Group Counseling -based on needs assessment 3rd-5th grade leadership team Nurture Groups Base Education 	<ul style="list-style-type: none"> Data Analysis (mid year assessment) Student support Parent education Referrals (for counseling/other supports) School Leadership Team School Counseling Advisory meeting PTO Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands

Pre-K—5th Grade School Counselor's Annual Calendar

	Curriculum Direct Services	Individual Planning Direct Services	Responsive Services Direct Services	System Support Indirect Services
February	Character Classroom Lessons: <ul style="list-style-type: none"> Pre-K –1st—Kindness (PS: A1, A2) 2nd-4th grade—Kindness (PS: A1, A2) 5th grade— I am Human/ Kindness (PS: A1, A2) Second Step Lessons 	<ul style="list-style-type: none"> Parent/teacher meetings Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) 	<ul style="list-style-type: none"> Crisis counseling Individual counseling Group counseling—based on needs assessment 3rd-5th grade leadership team Nurture Groups Base Education 	<ul style="list-style-type: none"> Data Analysis Student support Parent education Referrals (for counseling/other supports) School Leadership Team PTO Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands
March	Character Classroom Lessons: <ul style="list-style-type: none"> Pre-K –1st—Responsibility (PS: A1, A3) 2nd-4th grade—Perseverance (PS: B1) 5th grade— Managing Feelings escape room (PS: A1, A2, C1) Second Step Lessons 	<ul style="list-style-type: none"> Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) Career Fair (4th grade) 	<ul style="list-style-type: none"> Crisis counseling Individual counseling Group Counseling –based on needs assessment 3rd-5th grade leadership team Nurture Groups Base Education 	<ul style="list-style-type: none"> Data Analysis Student support Parent education Referrals (for counseling/other supports) School Leadership Team PTO Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands
April	Character Classroom Lessons: <ul style="list-style-type: none"> Pre-K –1st—My Feelings (PS: A1, A2, C1) 2nd-4th grade—Citizenship (PS: A2) 5th grade—Growth Mindset escape room (A: A1, A2, A3, PS: A1) Second Step Lessons 	<ul style="list-style-type: none"> Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) 	<ul style="list-style-type: none"> Crisis counseling Individual counseling Group Counseling -based on needs assessment 3rd-5th grade leadership team Nurture Groups Base Education 	<ul style="list-style-type: none"> Data Analysis Student support Parent education Referrals (for counseling/other supports) School Leadership Team PTO Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands

Pre-K—5th Grade School Counselor's Annual Calendar

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MAY	Character Classroom Lessons: <ul style="list-style-type: none"> • Pre-K –1st—Friendship (PS: A2) • 2nd-4th grade—Teamwork (A: A3, PS: A1) • 5th grade— Positive feelings escape room (PS: A1, C1) • Second Step Lessons 	<ul style="list-style-type: none"> • Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) 	<ul style="list-style-type: none"> • Crisis counseling • Individual counseling • Group counseling—based on needs assessment • 3rd-5th grade leadership team • Nurture Groups • Base Education 	<ul style="list-style-type: none"> • Data Analysis (end year assessment) • Student support • Parent education • Referrals (for counseling/other supports) • School Leadership Team • PTO • School Counselor Advisory Meeting • Assist with Attendance team • Assist MTSS team • Counselor's Meeting • Kids with Character • Helping Hands • TKES

6th-8th Grade School Counselor's Annual Calendar

	Curriculum	Individual Planning	Responsive Services	System Support
	Direct Services	Direct Services	Direct Services	Indirect Services
<i>August</i>	Character Classroom Lessons: <ul style="list-style-type: none"> 6th grade—Middle School Keys to Success (A:A1, A2, A3) 7th-8th grade—Self Efficacy/ Recognizing Strengths (PS: A1) Second Step Lessons TBRI lessons (taught by teachers) Social media awareness lesson/ cyber bullying Human Trafficking awareness/SRO (PS: C1) 	<ul style="list-style-type: none"> Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) 	<ul style="list-style-type: none"> Crisis counseling Individual counseling 6th-8th grade leadership team and field trip 	<ul style="list-style-type: none"> Data Analysis (needs assessment) Student support Parent education Referrals (for counseling/other supports) School Leadership Team School Counseling Advisory meeting PTO/Open House Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands TKES
<i>September</i>	Character Classroom Lessons: <ul style="list-style-type: none"> 6th grade—Executive functioning escape room (A: A1, A2, A3) 7th-8th grade—Accurate self-perception/perspective (PS: A1, B1) Second Step Lessons YouScience—6th-8th grade (C: A1, A2, B1, B2, C1, C2) Vape awareness lessons (6th-8th) —Z. White on Sept. 27-28th 	<ul style="list-style-type: none"> Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) 	<ul style="list-style-type: none"> Crisis counseling Individual counseling Group Counseling –based on needs assessment Group for students with incarcerated parents 6th-8th grade leadership team Nurture Groups Base Education 	<ul style="list-style-type: none"> Data Analysis Student support Parent education Referrals (for counseling/other supports) School Leadership Team PTO Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands
<i>October</i>	Character Classroom Lessons: <ul style="list-style-type: none"> 6th grade—Hope Builders (PS: C1) 7th-8th grade—Empathy (PS: A2) Second Step Lessons Good Touch/Bad Touch Lesson/ Shannon Bond (PS: C1) Red Ribbon Week 	<ul style="list-style-type: none"> Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) Game of Life Career Fair—8th Grade (C:A1, B1) 	<ul style="list-style-type: none"> Crisis counseling Individual counseling Group Counseling -based on needs assessment Group for students with incarcerated parents 6th-8th grade leadership team Nurture Groups Base Education 	<ul style="list-style-type: none"> Data Analysis Student support Parent education Referrals (for counseling/other supports) School Leadership Team PTO Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands

6th-8th Grade School Counselor's Annual Calendar

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November	Character Classroom Lessons: <ul style="list-style-type: none"> 6th grade—Cyber Bullying (PS: A1, A2, B1, C1) 7th-8th grade—Appreciating Diversity (PS: A2) Second Step Lessons 	<ul style="list-style-type: none"> Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) GNTC College trip (7th-8th) - (C: C1) 	<ul style="list-style-type: none"> Crisis counseling Individual counseling Group counseling—based on needs assessment 6th-8th grade leadership team Nurture Groups Base Education 	<ul style="list-style-type: none"> Data Analysis Student support Parent education Referrals (for counseling/other supports) School Leadership Team PTO Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands Health Survey
December	Character Classroom Lessons: <ul style="list-style-type: none"> 6th grade—Conflict Resolution escape room (PS: B1) 7th-8th grade—Self -Discipline (PS: A1, B1, C1) Second Step Lessons 	<ul style="list-style-type: none"> Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) Georgia Highlands College trip (7th-8th) - (C: C1) 	<ul style="list-style-type: none"> Crisis counseling Individual counseling Group Counseling –based on needs assessment 6th-8th grade leadership team Nurture Groups Base Education 	<ul style="list-style-type: none"> Data Analysis Student support Parent education Referrals (for counseling/other supports) School Leadership Team PTO Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands
January	Character Classroom Lessons: <ul style="list-style-type: none"> 6th grade—Coping Skills escape room (PS: C1) 7th-8th grade—Self-Motivation (PS: A1) Second Step Lessons Choosing the Best - (6th-8th) Led by TBD 	<ul style="list-style-type: none"> Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) Rising Freshman Night— Date TBD 4 year school TBD college trip (7th-8th) - (C: C1) 	<ul style="list-style-type: none"> Crisis counseling Individual counseling Group Counseling -based on needs assessment 6th-8th grade leadership team Nurture Groups Base Education 	<ul style="list-style-type: none"> Data Analysis (mid year needs assessment) Student support Parent education Referrals (for counseling/other supports) School Leadership Team School Counseling Advisory meeting PTO Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands

6th-8th Grade School Counselor's Annual Calendar

	Curriculum Direct Services	Individual Planning Direct Services	Responsive Services Direct Services	System Support Indirect Services
February	Character Classroom Lessons: <ul style="list-style-type: none"> 6th grade—I am Human/Kindness (PS: A1, A2) 7th-8th grade—Impulse Control (PS: A1, B1, C1) Second Step Lessons Choosing the Best—(6th-8th) Led by TBD 	<ul style="list-style-type: none"> Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) Rising Freshman Advisement—Dates TBD 	<ul style="list-style-type: none"> Crisis counseling Individual counseling Group counseling—based on needs assessment 6th-8th grade leadership team Nurture Groups Base Education 	<ul style="list-style-type: none"> Data Analysis Student support Parent education Referrals (for counseling/other supports) School Leadership Team PTO Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands
March	Character Classroom Lessons: <ul style="list-style-type: none"> 6th grade—Managing Feelings escape room (PS: A1, A2, C1) 7th-8th grade—Ethical Responsibility (PS: B1, C1) Second Step Lessons 	<ul style="list-style-type: none"> Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) Career Fair (5h-7th) 	<ul style="list-style-type: none"> Crisis counseling Individual counseling Group Counseling—based on needs assessment 6th-8th grade leadership team Nurture Groups Base Education 	<ul style="list-style-type: none"> Data Analysis Student support Parent education Referrals (for counseling/other supports) School Leadership Team PTO Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands
April	Character Classroom Lessons: <ul style="list-style-type: none"> 6th grade—Growth Mindset (A: A1, A2, A3, PS: A1) 7th-8th grade—Teamwork (A: A3, PS: A1) Second Step Lessons 	<ul style="list-style-type: none"> Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) 	<ul style="list-style-type: none"> Crisis counseling Individual counseling Group Counseling—based on needs assessment 6th-8th grade leadership team Nurture Groups Base Education 	<ul style="list-style-type: none"> Data Analysis Student support Parent education Referrals (for counseling/other supports) School Leadership Team PTO Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands

6th-8th Grade School Counselor's Annual Calendar

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Individual Planning

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	Curriculum Direct Services	Individual Planning Direct Services	Responsive Services Direct Services	System Support Indirect Services
MAY	<p>Character Classroom Lessons:</p> <ul style="list-style-type: none"> 6th grade—Positive feelings escape room (PS: A1, C1) 7th-8th grade—Social Engagement (PS: A2, C1) Second Step Lessons 	<ul style="list-style-type: none"> Parent/teacher meetings (A: A1, A2, A3, B1, B2, C1) 	<ul style="list-style-type: none"> Crisis counseling Individual counseling Group counseling—based on needs assessment 6th-8th grade leadership team Nurture Groups Base Education 	<ul style="list-style-type: none"> Data Analysis (end of year assessment) Student support Parent education Referrals (for counseling/other supports) School Leadership Team PTO School Counsel Advisory Meeting Assist with Attendance team Assist MTSS team Counselor's Meeting Kids with Character Helping Hands TKES

