

Chattooga County School System

HB 251 Parent Transfer Request Form

Under 2009 state law (O.C.G.A. § 20-2-2131), parents may request a transfer to another public school within their local school district based upon available space as determined by the district.

**Application is due to the Chattooga County Board of Education
before the end of business on September 1, 2023.**

If you would like to request a transfer, please complete this form and **hand deliver or mail to:**

Chattooga County Schools
Attention: Mr. Jeremy Heathcock, Federal Programs/Student Services Director
33 Middle School Road
Summerville, Georgia 30747

Student Information (Complete one form per student.)

Date: _____ Student's Name (Print) _____

Current school the student is zoned to attend. _____
Name of School

Grade for 2023-24 _____ Student's Date of Birth (month/day/year) _____ Age _____

Name of Custodial Parent or Guardian requesting transfer _____

Home Address _____
Street City, State, ZIP

Parent's/student's mailing address if different than the above home address.

Phone (_____) _____ E-Mail (if available) _____

I _____, am requesting the transfer of _____,
(Print – Name of Parent/Legal Guardian) (Print – Student's Legal Name)

to attend one of the following schools in the school district that he/she is not currently zoned to attend. I fully understand that my child may receive one of my school choices if space is available in the grade level he/she is enrolled in at the time the public lottery is conducted and the transfer approved by the school district. **I understand that if this transfer is approved, I assume all costs and responsibilities related to the transportation of my child to and from school as long as my child remains in attendance at the approved school.**

Please list School Choices for Transfer:

Leroy Massey Elementary, Lyerly Elementary, Menlo Elementary, Summerville Middle School:

- 1) _____ 2) _____
3) _____

Parent/Guardian Signature

Date

If you are satisfied at the school your child is attending now, you do not need to complete this form.

The Chattooga County School District does not discriminate on the basis of race, color, religion, sex, national origin, age, or disability in its programs, activities, or employment practices.